



21101650

QP CODE: 21101650

Reg No :

Name :

**UNDER GRADUATE (CBCS) SPECIAL SUPPLEMENTARY REGULAR / PRIVATE
EXAMINATION, JULY 2021**

Fifth Semester

(Offered by the Board of Studies in English)

OPEN COURSE - EN5OPT03 - ENGLISH FOR CAREERS

For Regular Candidates 2018 Admission Only,

For Private Candidates 2017 & 2018 Admissions Only

244D3F29

Time: 3 Hours

Max. Marks : 80

Instructions to Private candidates only: This question paper contains two sections. Answer SECTION I questions in the answer-book provided. SECTION II, Internal examination questions must be answered in the question paper itself. Follow the detailed instructions given under SECTION II

SECTION I

Part A

Answer any ten questions.

Each question carries 2 marks.

1. What is meant by audio visual communication?
2. Define an interview.
3. State different presentation aids.
4. What is meant by voice modulation in GD?
5. What is a syllable?
6. Use these phrases in sentences
 1. On cloud nine
 2. A big cheese
 3. Bull in the china shop
 4. Chip off the old block
 5. It's all greek
7. E-mail communication





8. Use suitable words.
 1. He behaves very----- (urban, urbane)
 2. He got many ----- from his admirers (complements, compliments).
9. Which are the five phases of a presentation?
10. Upward communication
11. Workplace ethics
12. Write any two expressions for greeting somebody.

(10×2=20)

Part B

Answer any six questions.

Each question carries 5 marks.

13. How to overcome the barriers in communication process?
14. State the purpose that a resume serves.
15. What are the steps to improve critical thinking?
16. Make one sentence each using the following prefixes.
 1. pan-
 2. semi-
 3. post-
 4. hyper-
 5. counter-
17. Fill in the blanks using appropriate forms of the given verbs in their past tense.

Edward (is) a British scientist who (live) in the eighteenth century. He (is) a well known doctor in Gloucestershire who (study)surgery and anatomy in St. George Hospital. He (shoot)to fame in 1796 for creating the small-pox vaccine.

18. Write a conversation with your teacher about your career plans.
19. Interpersonal skills
20. What are the things to be taken care of while making a business call?
21. What are the factors that destroy the team spirit?

(6×5=30)

Part C





*Answer any **two** questions.*

*Each question carries **15** marks.*

22. Prepare a resume to apply for the job of an Assistant Editor in India Today.
23. Discuss interview and its various phases.
24. What is group discussion and write a GD on the topic "Role of English in the Globalized World"
25. Describe to your friend about a historical place that you recently visited.

($2 \times 15 = 30$)

