



QP CODE: 21101650

Reg No : .....

Name : .....

**UNDER GRADUATE (CBCS) SPECIAL SUPPLEMENTARY REGULAR / PRIVATE  
EXAMINATION, JULY 2021**

**Fifth Semester**

(Offered by the Board of Studies in English)

**OPEN COURSE - EN5OPT03 - ENGLISH FOR CAREERS**

For Regular Candidates 2018 Admission Only,  
For Private Candidates 2017 & 2018 Admissions Only

244D3F29

Time: 3 Hours

Max. Marks : 80

**Instructions to Private candidates only:** *This question paper contains two sections. Answer SECTION I questions in the answer-book provided. SECTION II, Internal examination questions must be answered in the question paper itself. Follow the detailed instructions given under SECTION II*

**SECTION I**

**Part A**

*Answer any ten questions.*

*Each question carries 2 marks.*

1. What is meant by audio visual communication?
2. Define an interview.
3. State different presentation aids.
4. What is meant by voice modulation in GD?
5. What is a syllable?
6. Use these phrases in sentences
  1. On cloud nine
  2. A big cheese
  3. Bull in the china shop
  4. Chip off the old block
  5. It's all greek
7. E-mail communication





8. Use suitable words.
  1. He behaves very-----(urban,urbane)
  2. He got many -----from his admirers(complements,compliments).
9. Which are the five phases of a presentation?
10. Upward communication
11. Workplace ethics
12. Write any two expressions for greeting somebody.

(10×2=20)

### Part B

*Answer any **six** questions.*

*Each question carries **5** marks.*

13. How to overcome the barriers in communication process?
14. State the purpose that a resume serves.
15. What are the steps to improve critical thinking?
16. Make one sentence each using the following prefixes.
  1. pan-
  2. semi-
  3. post-
  4. hyper-
  5. counter-
17. Fill in the blanks using appropriate forms of the given verbs in their past tense.

Edward (is) a British scientist who (live) in the eighteenth century. He (is) a well known doctor in Gloucestershire who (study)surgery and anatomy in St. George Hospital. He (shoot)to fame in 1796 for creating the small-pox vaccine.

18. Write a coversation with your teacher about your career plans.
19. Interpersonal skills
20. What are the things to be taken care of while making a business call?
21. What are the factors that destroy the team spirit?

(6×5=30)

### Part C





*Answer any **two** questions.  
Each question carries **15** marks.*

22. Prepare a resume to apply for the job of an Assistant Editor in India Today.
23. Discuss interview and its various phases.
24. What is group discussion and write a GD on the topic "Role of English in the Globalized World"
25. Describe to your friend about a historical place that you recently visited.

(2×15=30)

